

**PLATTE RIVER ACADEMY**  
**PTO Board Minutes**  
**February 9, 2009**

Attendance: Carrie Brill-Heim, Pam Carter, Nicole Cimbura, Susan Klee, Kim Klein, Crystal Lytle, Deb Montelli, Diane Phillips and Shelly Torgerson. Also present were Bob Barber, Jenny Nicholson, Frank Scavuzn, and Dana Ulrich.

Nicole Cimbura, President, determined a quorum present and called the meeting to order at 6:42pm. Diane Phillips, Secretary, recorded the minutes of the meeting.

1. Treasurer's Report

Carrie distributed the financials for the month of January. She provided a review and discussion of the financials.

2. Approve Minutes

The minutes of the December and January meetings were distributed for review and discussion. After review, Pam moved to approve the December Board meeting minutes. Crystal seconded the motion and the motion unanimously passed. Next, Kim moved to approve the January Board meeting minutes. Shelly seconded the motion and the motion unanimously passed.

3. New Business

(i) *Sally Foster Contract for 2008-2009*— Jenny stated that Sally Foster was willing to give PRA 50% of the proceeds for the next school year. Jenny also stated that the Entertainment books will cost \$30. Jenny will Chair this event next year. Nicole signed the contract to confirm this fundraiser for next year. It was also requested that Jenny prepare a proposed budget to determine what expenses are involved, if any, for this fundraiser.

(ii) *Updates from all Committee Chairs*— Nicole stated that she would like an update on Chairs for the upcoming 2009-2010 school year.

4. Committee Reports

- **Bake Sale**—Kim reported that sales were good. There was also a discussion regarding issues relating to the Bake Sale committee. Kim will review the Bylaws.  
A discussion regarding the Bake Sale punch card was discussed. Pam stated that she would assist in designing the card for August 2009. It was also decided that this concept would first be implemented in Ms. Klee's Kinder class. Pam and Kim will meet on this matter.
- **Box Tops**—Debbie reported that she would like all Box Tops to be submitted by the end of February. The next check will be issued in April. It was suggested that a proposed budget be submitted to see what expenses are disbursed, if any.
- **Grocery Certificates/Scrip**—Kim reported that sales are fine.
- **Hospitality/Teacher Appreciation**—Teacher Appreciation week is scheduled for April 13-17th. Shelly stated that they were in the process of obtaining donations from local businesses and that there appeared to be a conflict since the Silent Auction had contacted many of the local businesses. She was open for suggestions. Debbie informed her that the Silent Auction Committee would work with them. Donuts for Day is scheduled for April 14, 2009 and Muffins for Moms is scheduled for May 2009.
- **Hot Lunch/Milk**—Nicole stated that Hot Lunch was running smoothly.

- Middle School—Debbie reported that there was a Middle School dance scheduled for Friday, February 20<sup>th</sup>. Also on February 26<sup>th</sup> there is a Middle School fundraiser with Jamba Juice. This will be open to all grades. The cost was \$2.00 for an 8oz and \$3 for a 16oz smoothie. The funds raised would go towards the annual Middle School trip.
- Peach Sales— Kim –Completed.
- Restaurants—Nicole reported that the Red Robin event was a success. The event raised approximately \$711.97.
- Sally Foster—Diane – See also New Business above.
- School Supplies—Kim -- Completed.

At this point, Nicole excused herself and Kim Klein presided as Chair (7:30pm)

- Silent Auction – Debbie and Jenny reported on the status of the event. Jenny reported that invitations were going out on February 26 and another flyer regarding the Silent Auction would be sent home in the Thursday folders. It was noted that the proceeds of the event needed to be earmarked. After a full discussion, Pam motioned that the proceeds from the event would be earmarked for playground equipment, technology, sound system, Smart Board or projects. Kim seconded the motion and the motion unanimously passed.
- Social/Special Events—Dana reported that PRA will be having a Hawaiian Luau scheduled for Friday, May 1, 2009. More information to follow.
- Spirit Clothing—Chris is looking into possibly re-designing the PRA T-Shirts and Sweatshirts. There was also a discussion regarding obtaining a new vendor for the upcoming 2009-2010 school year.
- Student Directories—Nicole – Completed.
- Used Uniforms—Kim reported that we still need a new chair. She also stated that storing the clothing was still an issued.
- Teacher Grants—Susan, no report.
- Hot Lunch Donations – Nicole—Deferred to next meeting.
- PTO Bulletin Board—Crystal, no report.

6. Vice Principal's Report – Bob reported on the following:

- Coke Fundraiser – Suggested creating a sub-committee to look into this project.
- Registration Packets – Discussed a list from PTO to include in the Packet, including the role of PTO.

7. Governing Board – Frank thanked the Board members for their hard work.

The President announced that the next meeting is scheduled for Monday, March 9, at 6:30pm in the Library. There being no further business to discuss, the meeting adjourned at 8:32pm.